



# Department of Public Health and Human Services

2401 Colonial Drive, PO Box 202953 ♦ Helena, MT 59601 ♦ (406) 444-2012 ♦ Fax: (406) 444-1742

www.dphhs.mt.gov

## SURVEY TOOL

### Facility

Name: *Sharon Richardson*

Provider ID: *PV75833*

Address: *329 7th Ave, Havre, MT 59501*

Type: *Family Child Care*

Service Area: *Harve*

Assigned Worker: *Pamela West*

Director: *Sharon Richardson*

Phone: *(406) 265-6502*

Email: *N/A*

Contact: *N/A*

Phone: .

Email: .

### Inspection

Type: *KIS*

Date: *07/12/2018*

Time In: *10:40 AM* Time Out: *11:50 AM*

Inspector: *Pam West*

Phone: *406-262-9790*

### Children/Caregiver Observations

Time: *10:40 AM*

# children: *2*

# under 2: *2*

# caregivers: *1*

Time:

# children:

# under 2:

# caregivers:

Time:

# children:

# under 2:

# caregivers:

### Caregivers

*Sharon*

### Staff Changes

### Notes

### Deficiency Notice (Additional Text)

### Staff Ratios

1. License

Yes

2. Overlap

Yes

### Building/Fire Requirements

3. Inside Facility

Yes

## Building/Fire Requirements *(continued)*

4. Fire Safety	Yes
5. Equipment	Yes
6. Exiting	Yes

## Outdoor Tour

7. Play Area	Yes
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## Health Issues

14. Health Prevention	Yes
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## Medication

16. Storage	Yes
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## Infants/Toddlers

17. Diapering	Yes
20. Sleeping	Yes

## Written Records

28. Parent Information	Yes
29. Facility Records	Yes
30. Child File Review	<b>No</b>

37.95.141.5.:*Prior to a child being enrolled or entered into a day care facility, the following information must be on file:*

Deficiency

***The intent of this rule was not met:***

*Based on record review, CCL found that the following information was not on file: for one child in care: an emergency consent form.*

*This was corrected at the time of inspection.*

37.95.140.5.:*Documentation of immunization status for purposes of this rule consists of a completed Montana certificate of immunization form (HES-101), including the date of birth, the name of each vaccine provided, and the month, day, and year of each vaccination.*

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**30. Child File Review (continued)****No**Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that one child in care did not have an immunization record on file.

This was corrected during the time of the inspection.

37.95.128.1.:A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that there was one child under age two that did not have a pediatric health record on file.

**This plan of correction was accepted on July 31, 2018.**

37.95.1003.1.:An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant's physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant's daily diet and feeding schedule.

Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that there were one infant(s) that did not have an individualized feeding schedule on file.

This deficiency was corrected at the time of inspection.

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**33. First Aid Requirements****Yes**